1. What are some characteristics of suspicious mail?
   - No return address
   - Restrictive markings such as “personal,” “confidential,” etc.
   - Sealed with excessive tape or string
   - Misspellings of common words
   - Handwritten or poorly typed address
   - Excessive postage
   - Foreign mail, air mail, or special delivery
   - Oily stains or discoloration
   - Excessive weight
   - Incorrect title of addressee or titles but no names
   - Rigid or bulky envelope
   - Lopsided or uneven envelope
   - Protruding wires or tin foil

2. What should you do if you receive a parcel that is unexpected or unknown with any combination of the characteristics noted in question 1?
   - DO NOT move, open, cover, or investigate the package.
   - Move people out of the area, but DO NOT activate the alarm system
   - CONTACT University Police 801-585-2677

NEED HELP? For help with campus mail, green card mail, or for info about FedEx’s SendSuite shipping program, please contact us at 801-581-6171.